

BIRMINGHAM AREA CABLE BOARD MEETING

Wednesday, March 15, 2017 at 7:45 am

\*\*\*Village of Beverly Hills

Council Chambers\*\*\*

18500 West 13 Mile Road

1. Roll Call
2. Approve Meeting Minutes For Cable Board Meeting of February 15, 2017-M
3. Public Comments
4. Municipal Support Services Grant Request- Village of Bingham Farms- M
5. PEG Grant Request- Franklin Historical Society-M
6. Proposed Amendment to PEG Reserve Policy - M
7. Treasurer's Report
8. Committee Reports
  - a. Cable Action Committee
  - b. PEG Committee
  - c. Personnel Committee
9. Executive Director's Report
10. Provider Related Topics
  - a. Comcast
  - b. AT&T
  - c. WOW
11. BAPA/BAMA Report
12. Old Business
13. New Business
14. Public Comments
15. Board Comments
16. Adjourn

PEG Committee meeting immediately following BACB meeting



February 2, 2017

Ms. Cathy White  
Executive Director  
Birmingham Area Cable Board  
P.O. Box 165  
Birmingham, MI 48012

Re: Grant Request

Dear Ms. White:

The Village of Bingham Farms is respectfully requesting a grant from the Birmingham Area Cable Board to offset the costs of maintaining the Village website in addition to costs incurred for ordinance hosting as well as search capabilities for Village minutes and ordinances.

Websites are a critical communication tool that provides the general public with 24 hour access to important Village services and information. The Bingham Farms website provides online access to Council and Planning Commission meeting packets.

In reviewing Village expenses, the Village is respectfully requesting grants for the following:

FY 2016-2017	
Website Hosting	\$225
American Legal (hosting of Village ordinances & search engine)	\$495
Americscan (hosting Village minutes and search engine)	<u>\$750</u>
Total	\$1,470

Should you have any questions, please feel free to contact the undersigned.

Thank you for your consideration.

Sincerely,

Kathryn P. Hagaman  
Clerk/Administrator



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*P.O. Box 250007 Franklin, Michigan 48025*

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March 2, 2017

Cathy White  
Executive Director  
Birmingham Area Cable Board  
P. O. Box 165  
Birmingham, MI 48012

Dear Cathy:

This letter is a formal request from the Franklin Historical Society to the Birmingham Area Cable Board to continue funding the purchase of a one year internet subscription from Comcast for the Franklin Historical Museum at 26165 Thirteen Mile Road in Franklin. The Board previously approved a grant for these costs incurred during the 2015-16 fiscal year. This request is for the 2016-17 fiscal year. On-site internet access is invaluable in allowing museum personnel to actually work at the museum rather than carry documents and files to locations with internet service. One of the major current projects that internet service has facilitated is scanning many archival documents that will be accessible to the public. We want to continue this effort.

The internet service will cost \$84.90 per month or \$1,018.80 annually.

Please let me know if you need more information. Thanks for your help.

Ann Lamott, President

CC: Mira Stakhiv

POLICY ON Franchise fees:

In any given year, our policy is to Administratively Grant back to the communities any year end audit “excess” between operating (franchise) income and expense, after preserving “working capital” for operations at 25% of last year’s franchise fees.

POLICY ON PEG fees:

The Board should carry a PEG Fund Balance equal to 1.2 times accumulated net depreciation of our capital assets, PLUS an amount equal to one half of a 3 year running average of PEG grants PLUS 3 months of BCTV and programing expenses)

I think we could justify going to .75 times “accumulated net depreciation” – the reality seems to be (this came up in our camera replacement discussion at PEG Cmtte) that a lot of “stuff” is cheaper now than when we first acquired it.

By the numbers, from the 2015 audit (I don’t seem to have current audit – I think it was distributed at the November meeting that I missed) we had accumulated depreciation of \$749,057 (Note 4, page 14) 1.2 times = \$898,868. .75 x would be \$561,792 – a reduction of \$337,075 in that piece of the PEG reserve formula.

## MEMORANDUM

DATE: March 8, 2017  
TO: Board Members  
FROM: Cathy White  
Re: Monthly Report

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### CUSTOMER COMPLAINTS

We have received no complaints since the date of our last meeting.

### FINANCIAL

The account balance for the MBS, BBCU and Beverly Hills accounts will be provided via hard copies at the meeting, in addition to budget to actual figures. This information will also be e-mailed to all Board members in advance of the meeting.

### CHECK DISBURSEMENT

I have written six (6) checks since the date of our last meeting as follows:

1. Charter Township of Bloomfield (BCTV filming Jan sports event) - \$2,500.00
2. Birmingham Bloomfield Chamber of Commerce (2017 dues) - \$200.00
3. Charter Township of Bloomfield (BCTV filming April 2016 sports events) - \$7,500.00
4. The Hartford (Worker's Compensation insurance) - \$335.00
5. Michigan NATOA (2017 Membership dues) - \$125.00
6. Birm. Bloomfield Credit Union (Visa - \$100 for conferences, remainder for truck) - \$1,908.39

### ADDITIONAL NOTES:

1. Comcast has notified us of a change to the channel lineup. As of March 14, 2017, Esquire will no longer be available on the Comcast channel lineup.
2. Beginning March 30, 2017, Comcast will be changing XFINITY customers' channel lineups by reorganizing channels in the 1000+ range into channel neighborhoods. Networks with similar

content - like kids' networks, news networks and sports networks – will be grouped together. The company believes that this change will enable customers to find their favorite channels more easily.

# Memo



To: BACB  
From: Steve Rota  
cc: Greg Kowalski, Cathy White & Elaine McLain  
Date: 3/6/17  
Re: Report February 16th, 2017 through March 15th, 2017.

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## **BAMA Programs**

During this time period we've completed seven regularly scheduled municipal meetings, Board of Zoning Appeals meeting, the BACB meeting, Multi Modal Board Meeting, Advisory Board Meeting and the Baldwin Public Library Board and Trust Meeting.

## **BAPA Programs**

From BACB area individual producers and organizations we've taped 24 programs. From individuals:

- ❖ Three *Managing the Problems of Daily Living* hosted by Linda Sircus.
- ❖ Three *Tough Talk* hosted by Paul Taros.
- ❖ Four *Michigan Entrepreneur* hosted by Tara Kachaturoff.
- ❖ Three *Making a Difference at TCH* hosted by William Seklar.
- ❖ Three *Eye on Oakland* hosted by Chuck Moss and David Potts.

From BACB area organizations:

- ❖ *First Presbyterian Church Lunch and Learn Lecture.*
- ❖ *BACB Sports Hockey.*
- ❖ *Annual BYA Kids Dog Show.*
- ❖ *TCH Women's Club Lecture.*
- ❖ *Birmingham Musicale.*
- ❖ *PBNSG Lecture.*
- ❖ *Birmingham Concert*
- ❖ *Birmingham Spectrum Orchestra.*

## **PRODUCER WORKSHOP**

We are offering a one on one session for those who are interested in producing their own show and to those who want experience behind the scenes. Please call 248-433-7790 and we can schedule a date and time with you.

## **STAFF UNIFORMS**

Our staff uniforms have been ordered.

## **BACB UPCOMING SPRING SPORTS SCHEDULE**

Girls Soccer - April 20<sup>th</sup> at 7pm Seaholm  
Girls Water Polo – April 25<sup>th</sup> at 6pm Groves  
Girls Lacrosse – April 28<sup>th</sup> at 7pm Seaholm  
Boys Lacrosse – May 12<sup>th</sup> at 7pm Seaholm  
Boys Baseball Doubleheader – May 15<sup>th</sup> at 4pm and 6:30 pm Seaholm  
Boys Baseball single game – May 17<sup>th</sup> at 4pm Groves  
Girls Softball doubleheader – May 18<sup>th</sup> at 4:30pm and 6:30pm Groves  
Boys and Girls Track TBA

Eight Spring Events at \$2,500 an event. We would need the Board to approve \$20,000.