

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – November 16, 2022

Gugni called the meeting of the Birmingham Area Cable Board to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

- Present: Eick, Abraham, Whittington, Cleary, Shand– Birmingham
Gugni, Kamoo, Dobies, Henry– Beverly Hills
David - Franklin
- Also Present: Gojcaj – Attorney for the Cable Board
Rota – Bloomfield Community Television
- Absent: Fenberg

Gugni announced that Kathleen Tootell has resigned from the Cable Board. He publicly thanked her for all her contributions. He introduced the new member, Chris Dobies, from Beverly Hills.

APPROVE MINUTES OF CABLE BOARD MEETINGS HELD September 21, 2022

Motion by _____ , seconded by Henry to approve the minutes of the Cable Board meeting on September 21, 2022.

Motion passed unanimously.

PUBLIC COMMENTS

None

MUNICIPAL SUPPORT SERVICES GRANT REQUEST – VILLAGE OF BEVERLY HILLS, MI

Kristin Rutkowski, Village Clerk/Assistant Manager, Village of Beverly Hills, presented the Village’s annual request for WOW! Business internet services in the amount of \$2,243.76 (July 1, 2022 to June 30, 2023). The rates have not increased since last year.

Motion by Henry, seconded by Kamoo to approve a Municipal Support Services Grant for internet services for the Village of Beverly Hills in the amount not to exceed \$2,243.76 for the FY 2022-2023 (July 1, 2022 to June 30, 2023).

Roll Call Vote

Cleary	Aye
Eick	Aye
Henry	Aye
Gugni	Aye
Whittington	Aye
David	Aye
Kamoo	Aye
Shand	Aye
Dobies	Aye
Abraham	Aye

Motion Passed. (10-0).

PEG GRANT REQUEST – BALDWIN PUBLIC LIBRARY

Rebekah Craft, Library Director, requested a grant of \$10,006.75 to upgrade the existing technology in the 2nd floor meeting room, Jeanne Lloyd Room, which had been updated 10 years ago. With this request, Craft included a letter detailing the different activities the library hosts. The library has received a quote from NBS Audiovisual Solutions for the different technology upgrades.

Acknowledging that the library also services the city of Bloomfield Hills, Henry inquired if Bloomfield Hills has a Cable Board and if so, how much does it contribute to the technology upgrades to the library? Craft was not familiar with its Cable Board. Henry suggested this matter should be discussed with Bloomfield Hills.

Gugni reminded the Board that a few years ago it had approved funding to upgrade other library rooms.

Motion by Kamoo, seconded by Cleary to approve a PEG Grant request in the amount not to exceed \$10,006.75 to the Baldwin Public Library for the cost of technical upgrades in the Jeanne Lloyd Room.

Roll Call Vote

Eick	Aye
Henry	Aye
Gugni	Aye
Wittington	Aye
David	Aye
Kamoo	Aye
Shand	Aye
Dobies	Aye
Abraham	Aye
Cleary	Aye

Motion Passed. (10-0).

Craft will speak with the Bloomfield Hills City Manager about its Cable Board.

AUDIT PRESENTATION FOR FY 2021-22 BY PLANTE & MORAN

Spencer Tawa, CPA, Engagement Senior Manager, Plante & Moran, gave a PowerPoint presentation of the June 30, 2022 Cable Board Audit Report which included the Opinion Letter, Financial Statements, Communication with Those Charged with Governance – End of Audit Letter and Questions. Each slide was fully detailed and explained.

Tawa stated that Plante & Moran has issued an unmodified opinion which is the highest opinion that it can issue.

BOARD ELECTIONS

Gugni listed the current slate of Officers of the Birmingham Cable Board: Gil Gugni, Chairman; David Eick, Vice Chair/Personnel Committee Chair; Ray Kamoo, Secretary/PEG Committee Chair; Michael Fenberg, Treasurer; and George Abraham, Cable Action Committee Chair.

All those on the slate have agreed to extend their commitment to another year. Gugni invited those who would like to become involved in the Board to do so at this time.

Motion by Henry, seconded by Kamoo and Cleary that the current slate of Officers and Board Chairmen continue for the next year.

Roll Call Vote

Henry	Aye
Gugni	Aye
Wittington	Aye
David	Aye
Kamoo	Aye
Shand	Aye
Dobies	Aye
Abraham	Aye
Cleary	Aye
Eick	Aye

Motion Passed. (10-0).

UPDATES TO COMMUNITIES RE: ACTIONS TAKEN AT BACB MEETINGS

White questioned if someone would like to take on this task? She is of the opinion that it was advantageous to touch base with the communities about who the Cable Board serves and what actions it has taken.

COMMITTEE REPORTS

Cable Action Committee

Abraham stated there was a short discussion after the last meeting about putting the new members’ manual and other information on the BACB website. Since then, White has done that. He also suggested that a list of grants BACB has given be included.

PEG Committee

Kamoo stated there had not been a PEG meeting last month; however, there had been a discussion at the last full Board meeting concerning the future needs of the Birmingham schools. The School Administration will be contacting the different school administrators about this and will be contacting White. White is hoping to have all the information about the middle schools for the January meeting.

There was no need for a meeting this month.

EXECUTIVE DIRECTOR'S REPORT

White reported there were three (3) complaints this month, all of which she listed in her report. Two of them have been resolved. One involved a Comcast technician speaking to the resident explaining that her concerns about the cable wires on a new pole should be directed to AT&T as they were AT&T wires. This complaint is closed. The second complaint also involved a down wire. Comcast sent a crew out and did not find a wire down. This complaint is now closed. The third complaint which is pending involves the moving of lines to a new pole. The wires involved three providers: WOW, AT&T and Comcast, and will be resolved over time.

FINANCIAL

White provided the financial account balances for the MBS, Michigan United Credit Union and Beverly Hills as of October 31, 2022. This information was emailed to the Board members and hard copies will be distributed to Board members at the meeting.

CHECK DISBURSEMENT

She wrote eleven (11) checks, the largest of which was to the Charter Township of Bloomfield for the BACB quarterly contract payment. Some checks were for the grants which had been approved.

ADDITIONAL NOTES

White provided the dates for regular BACB meeting dates for 2023:

- Wed. January 18, 2023
- Wed. March 15, 2023
- Wed. May 17, 2023
- Wed. July 19, 2023
- Wed. September 20, 2023
- Wed. November 15, 2023

The meetings are every other month as had been decided by the Board.

As requested at the last BACB meeting, White wrote letters to the providers: WOW, Comcast and AT&T, regarding their billing policies in cases of major service outages. In it she requested the providers initiate the awarding of appropriate credits to those subscribers who have lost service. A copy of her letter is attached to her report. As of yet she has not had any responses.

Kyle Mazurek, Comcast's longtime Escalation Team representative to BACB has left the company. Eric Woody, Manager of Government and Regulatory Affairs, is his replacement. White included his contact information with the new Roster of Cable Board Members which she provided.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present. However, Gugni pointed out that in the six (6) years or more that he personally has been involved with the BACB, Kyle Mazurek had been the only

representative of any of the providers to come to a BACB meeting. He hopes that Eric Woody would come to the BACB meetings. Maybe a representative from AT&T and WOW would also attend.

b. AT&T/Uverse/Direct TV

There was no representative present.

c. WOW

There was no representative present.

BAPA/BAMA REPORT

Rota referred to his September 22, 2022 through November 16, 2022 memo to BACB, dated November 16, 2022. In his written report he listed all the regularly scheduled BAMA municipal meetings plus a Village of Franklin Special Headlee meeting and a Franklin Special Millage Video with the Village Administrator, Roger Fraser, Birmingham Study Session and two (2) City of Birmingham Workshops.

For the BAPA Programs, 26 individual producers and organizations programs were taped on location and in studio shows plus BACB Sports Water Polo, Swim and Dive and a Football game. Also covered were the League of Women Voters Village of Franklin Candidates Forum for Council, League of Women Voters Village of Bingham Farms Candidates Forum for Council and the Cultural Council of Birmingham Bloomfield 27th Annual Cultural Arts Awards, Daughters of American Revolution (DAR) Veterans Day Ceremony and the studio shows. Previously the shows had been on Zoom and now they are coming back to the studio.

PRODUCER AND VOLUNTEER WORKSHOP

Rota encouraged the residents to participate in a Producer and/or Volunteer Workshop and/or have a tour of the studio. If interested, please call the studio at 248-466-7790 to set up a date and time for a one-on-one workshop.

Coming up will be six (6) to eight (8) BACB Sporting events: Boys Basketball, Girls Basketball, Wrestling, Boys Hockey, Girls Hockey and Boys Swim and Dive.

ADVANCED LIGHTING & SOUND

Gugni added the following item to this meeting's agenda.

Rota requested that Advanced Lighting & Sound be paid \$1,850.00 for the annual charge for "Cloud-based reflection service operating for both Cablecast Live and VOD servers" and an "ongoing subscription fee to maintain ONE branded Cablecast OTT channel" (formerly Screenweave). (BCTV will be billed \$1,050.00.) Rota explained this is the second (2nd) year and would be an annual recurring service.

Rota's request for \$408.75 for shirts from KTM Logo Gear, LLC will be postponed until the January meeting.

Motion by David, seconded by Eick to authorize the purchase of an annual Cloud-based reflection service and an ongoing subscription fee to maintain ONE branded Cablecast OTT channel in the amount not to exceed \$1,850.00.

Rota further explained that the bill is split 2/3 BACB for 2 channels (\$1,850.00) and 1/3 BCTV for 1 channel (\$1,050.00).

Roll Call Vote

Gugni	Aye
Wittington	Aye
David	Aye
Kamoo	Aye
Shand	Aye
Dobies	Aye
Abraham	Aye
Cleary	Aye
Eick	Aye
Henry	Aye

Motion Passed. (10-0).

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

Gugni reminded the Board about the December 8 Holiday Party at Brady's, 5-7:30 PM.

There being no further business, the meeting was adjourned at 8:30 AM.

