

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – January 18, 2023

Gugni called the meeting of the Birmingham Area Cable Board to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Gugni welcomed the newest member of the Cable Board, D.E. Hagaman, representing Bingham Farms. All communities have representatives.

Present: Eick, Cleary, Shand– Birmingham
Gugni, Kamoo, Dobies, Henry– Beverly Hills
David – Franklin
Hagaman – Bingham Farms
Also Present: Gojcaj – Attorney for the Cable Board
Rota – Bloomfield Community Television
Absent: Abraham, Fenberg, Whittington

APPROVE MINUTES OF CABLE BOARD MEETINGS HELD November 16, 2022

Motion by Eick, seconded by Kamoo to approve the minutes of the Cable Board meeting on November 16, 2022.

Gugni added that Eick had made the original Motion to approve the minutes of the November 16, meeting.

Motion by Eick, seconded by Kamoo to approve the minutes of the Cable Board meeting on November 16, 2022, as amended.

Motion passed unanimously.

PUBLIC COMMENTS

None

APPROVAL OF PAYMENT OF ADMINISTRATIVE GRANTS

White explained the accounting method and calculation of Administrative Grants year ending 6/30/2022. She noted that Franklin was not included in the total Franchise Fees due to changes in its personnel and its late reporting to the auditors and, therefore, could not be included in the list of Allocation of Administrative Grants. Franklin’s payment will be made in 2023. Today the Board will be asked to approve payment adjustments of the 2023 to include Franklin’s 2022 allocation.

Gugni further detailed that Administrative Grants are equivalent to 95% of the funds between the Franchise Fee minus the Board Expenditures. Franklin has been notified that it would not be receiving a Grant this year.

Motion by David, seconded by Cleary to approve the Allocation of Administrative Grants to Birmingham, Beverly Hills and Bingham Farms as listed on the information sheet found in the Board’s packet.

Roll Call Vote

Eick Aye
Kamoo Aye
Henry Aye
Hagaman Aye
Shand Aye
Dobies Aye
David Aye
Cleary Aye
Gugni Aye

Motion Passed. (9-0).

APPROVAL OF ADJUSTMENT PAYMENTS OF 2023 ALLOCATION OF ADMINISTRATIVE GRANTS

White listed the adjusted amount for each community based on giving Franklin what it should have received this year.

Motion by David, seconded by Cleary to approve the 6/30/2023 adjusted amount for each community based on giving Franklin what it should have received on 6/30/2022.

Roll Call Vote

Kamoo Aye
Henry Aye
Hagaman Aye
Shand Aye
Dobies Aye
David Aye
Cleary Aye
Gugni Aye
Eick Aye

Motion Passed. (9-0).

APPROVAL OF PAYMENT FOR ADDITIONAL COSTS FOR UNIFORMS

Rota reminded the Board that in September it had approved the cost for new crew uniforms which have the BACB logo on them. The order was placed and the shirts received. However, additional larger shirts needed to be ordered for a few crew members. KTM LOGO GEAR LLC has quoted him \$267.84 for the new order which brings the total spent on uniforms to be \$2,039.79.

Motion by Eick, seconded by Henry to authorize the purchase of additional staff shirts per the quote #110202 from KTM LOGO GEAR LLC, dated 11/02/2022 and not to exceed \$270.00.

Roll Call Vote

Henry	Aye
Hagaman	Aye
Shand	Aye
Dobies	Aye
David	Aye
Cleary	Aye
Gugni	Aye
Eick	Aye
Kamoo	Aye

Motion Passed. (9-0).

COMMITTEE REPORTS

Cable Action Committee

In Abrahams's absence, Gugni stated there had not been a meeting last month and Abraham had not indicated that there was a need to have a meeting this month. White confirmed that.

PEG Committee

Kamoo stated there had not been a PEG meeting last month. However, since the last full Board meeting the Board has received a request for funds from the Birmingham Museum to update services and to stream some of their cultural content. The request was for a little over \$8,500. Kamoo gave a short summary of the list.

A PEG meeting will be held immediately following this one to address this request. White added that the Museum Director will be attending this PEG meeting.

EXECUTIVE DIRECTOR'S REPORT

White reported there were four (4) complaints this month, all of which she listed in her report. Complaint #1 was from a Birmingham resident who had concerns about a tree in a City-owned lot which was next to the resident's property. The tree had been knocked over and was laying on some cable lines. Comcast visited the site and determined that it would not affect the owner's service in the future. The resident was satisfied with the assessment. This complaint is closed. Complaint #2 came from a Beverly Hills resident (and Board Member) who needed assistance from the escalation team with a Comcast line which had been buried. This line still needed to be connected to the pole and the house. This matter was resolved and the complaint is closed. Complaint #3 is from a Beverly Hills resident who cannot find where to view the Beverly Hills Council meetings. Turned out the resident was getting the Bloomfield Hills and Bloomfield Township PEG channels rather than the BACB PEG channels. Comcast explained that the Beverly Hills community did not have an RDZ (regionally designated zone) in the video network

today and does not have a direct fiber source into any of their Headend from a community studio. White is reviewing this complaint with BCTV and will get back to the Board when it is resolved. This complaint is pending. Complaint #4 from a Birmingham resident concerned problems with his Comcast email. Because of this he has changed his email address, however he is concerned that he had not let some people know of this change. He wanted Comcast to set up a message letting anyone who used his old email address to receive a message, such as “undeliverable”. The escalation team resolved this matter. This complaint is now closed.

FINANCIAL

White provided the financial account balances for the MBS, Michigan United Credit Union and Beverly Hills as of December 31, 2022. This information, as well as BACB financial reports for December, 2022 will be emailed to the Board members. Hard copies were distributed to Board members at the meeting.

CHECK DISBURSEMENT

White wrote nine (9) checks since the date of the last meeting; of note, was for the Baldwin Public Library PEG Grant for tech upgrades for the J. Lloyd Room and the largest of which was to the Charter Township of Bloomfield for the BACB quarterly contract payment. Some checks were for the grants which had been approved.

At the request of Rick David, Franklin’s representative to BACB, White sent a letter to the providers requesting information for the subscribers regarding credits in the event of major outages. White received a response from Eric Woody, the new Manager of Government and Regulatory Affairs and summarized his response in her report. She will put the report on the BACB website.

Referring to the second bullet point in Mr. Woody’s response, David questioned if the three (3) days of area outages in August could be defined as “...non-disaster events or incidents...” and would qualify for a pro-rated credit? White will follow-up and specifically ask if and how it relates to the BACB communities.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present.

Gugni confirmed BACB has a new representative, Eric Woody. Since Gugni has never seen a representative from AT&T/Uverse/Direct TV or WOW, he suggested we extend an invitation to Mr. Woody to come to the BACB meetings.

b. AT&T/Uverse/Direct TV

There was no representative present.

b. WOW

There was no representative present.

BAPA/BAMA REPORT

Rota referred to his November 17, 2022 through January 18, 2023 memo to BACB, dated January 12, 2023. In his written report he listed all the regularly scheduled BAMA municipal meetings.

For the BAPA Programs, 24 individual producers and organizations programs were taped including, the Birmingham Concert, the BACB Winter Sports: Boys and Girls Hockey, and Boys Swim and Dive. Baseball and Softball and Girls and Boys Lacrosse will be in the Spring.

PRODUCER AND VOLUNTEER WORKSHOP

As always Rota encouraged the residents to participate in a Producer and/or Volunteer Workshop and/or have a tour of the studio. If interested, please call the studio at 248-466-7790 to set up a date and time for a one-on-one workshop. If you have any show ideas, please submit a proposal and attend a workshop on producing your own show.

Gugni stated that new members are always welcome to come to the studio for a tour. Rota stated he would give the new members business cards which have contact information on them. The production truck is housed in the garage and can be checked out.

OLD BUSINESS

There was none.

NEW BUSINESS

To clarify David's inquiry, White noted that the budget adjustment is always made at the end of the fiscal year based on what has been granted.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

There being no further business, the meeting was adjourned at 8:09 AM.

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