

BIRMINGHAM AREA CABLE BOARD MEETING

Wednesday, February 16, 2022 at 7:45 am

***Village of Beverly Hills

Council Chambers***

18500 W. 13 Mile Road

This meeting will be held IN PERSON

1. Roll Call
2. Approve Meeting Minutes for Cable Board Meeting of December 15, 2021-M
3. Public Comments
4. Approval of Costs to Continue Steaming PEG Channels 24/7- M
5. Consideration of Changing Meeting Dates to Every Other Month-M
6. Committee Reports
 - a. Cable Action Committee
 - b. PEG Committee
7. Executive Director's Report
8. Provider Related Topics
 - a. Comcast
 - b. AT&T
 - c. WOW
9. BAPA/BAMA Report
10. Old Business
11. New Business
12. Public Comments
13. Board Comments
14. Adjourn

CAC Committee Meeting Immediately After Regular Meeting

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – December 15, 2021

Gugni called the meeting to order at 8:02 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Present: Eick, Abraham, Cleary – Birmingham
Gugni, Kamoo, Henry – Beverly Hills
Mydloski - Franklin

Absent: Fenberg, Shand, Tootell

Also Present: McLain – former Chairperson of BACB
Spencer Tawa, CPA, Plante & Moran
Gojcaj – Attorney for Cable Board
Rota and Black – Bloomfield Community Television

APPROVE MINUTES OF CABLE BOARD MEETING HELD November 17, 2021

Motion by Eick, seconded by Henry to approve the minutes of the Cable Board meeting on November 17, 2021, as presented.

Motion passed.

PUBLIC COMMENTS

Elaine McLain, former Chairperson of BACB and currently an elected member of Birmingham City Commission, addressed the Board.

Gugni, Chairperson of the Cable Board, presented McLain with a special gavel with a plaque stating, “To Elaine McLain, with deep appreciation from the Birmingham Area Cable Board. Chairperson 2006 – 2021”.

McLain stated that her involvement with BACB was her first experience in municipal government as an appointed official. It all began when she had a challenge with her cable provider and she came to her first BACB meeting. More meetings followed which eventually led to her taking on the role as Chairperson which she stated has been an honor of her life. She was proud of her connection with the Cable Board and will share her knowledge of connectivity of all whenever and wherever possible. She will do this with elected officials going forward.

Gugni spoke for the Board when he expressed how much she would be missed. McLain pointed out that in her opinion any appointed or elected official has a very high ethical standard of behavior; therefore, the sharing of knowledge, appreciation and participation by those officials as well as by the public can make a difference.

AUDIT PRESENTATION BY PLANTE & MORAN

Spencer Tawa, CPA, Plante & Moran, presented the Audit Report of the Birmingham Area Cable Board which included the Cable Board Financial Report with Supplemental Information (June 30, 2021) and the End of Audit Letter to the Board, all of which were provided to each Board member. He noted that the Financial Report and Letter are in draft form as they are still being finalized. Through his PowerPoint presentation Tawa detailed and fully explained each slide: Financial Statement Opinion and Unmodified Opinion, Financial Statements ((General Fund Balance Sheet/Statement of Net Position, Statement of Changes in Fiduciary Net Position (Income Statement), Revenue Trend, Expenditure Trend)), Communication with Those Charged

with Governance – End of Audit Letter. The final report should be submitted to the State by the end of the month. The BACB received an Unmodified Opinion from the Auditor which is the highest level given by the Auditors.

Gugni thanked Tawa for a thorough job. He also noted and thanked White and Fenberg for all their work and help on this report.

APPROVAL OF AMENDMENT TO BCTV CONTRACT

Gojcai referenced an email he had sent to all the Board Members about the changes made to the contract. The document, THIRD RESTATED AGREEMENT FOR CABLE ACCESS MANAGEMENT, was prepared by BCTV’s counsel and basically duplicates what the Cable Board had done before and added items to the Recitals, including a history of what had previously occurred. Gojcai listed those other changes including the biggest which was in Exhibit B, the meetings to be covered by BCTV. He personally reviewed the contract and accepted it.

Motion by Mydloski, seconded by Eick to adopt the BCTV contract as presented at the December 15, 2021 Birmingham Area Cable Board meeting.

Roll Call Vote

Henry	Aye
Gugni	Aye
Kamoo	Aye
Abraham	Aye
Cleary	Aye
Eick	Aye
Mydloski	Aye

Motion Passed. (7-0).

Black commented that the next step for BCTV would be to take the contract to the Bloomfield Township Board of Trustees for approval. Its next meeting would be January 10, 2022. He looks forward to continuing the relationship with BACB and remarked that 2022 will mark 22 years working together.

COMMITTEE REPORTS

Cable Action Committee

Abraham reported there had not been a December meeting as there were no items to discuss. The next meeting will be Thursday January 6, 2022 at 4:30 PM in the Birmingham Baldwin Public Library. Abraham reminded Board members to let him know if they have any information they want included on the website.

PEG Committee

Mydloski stated that there would be a brief PEG meeting following this one. The following three (3) items had been discussed in the last PEG meeting and was now being brought before the Board for further discussion and a vote:

1. Purchase of equipment for WOW upgrade
2. Purchase of internet service for WOW upgrade

According to Rota, WOW wants to expand its service to include PEG channels 10 and 18 onto the WOW! tv+ streaming video service for HD quality. This expansion would require a one-time purchase and installation of equipment (IP encoders) totaling \$4,375.00 and the need to upgrade the Business Internet speed (\$293.40 monthly or at the cost of \$7,041.60 for a 24-month term agreement). Rota added there might be a one-time installation charge of \$119.95 for the Business internet.

These purchases are only for WOW customers, not for AT&T or Comcast customers.

Motion by Henry, second by Kamoo to purchase WOW Peg Bundle – SD/HD Peg Encoder with Comcast Business Internet (Equipment and Install - \$4,375), the cost of the Business Internet Upgrade (\$293.40 monthly – 24-month term agreement of \$7,041.60) and the one-time installation charge of \$119.95 for the Business Internet in the amount not to exceed \$11,700.00.

Roll Call Vote

Gugni	Aye
Kamoo	Aye
Abraham	Aye
Cleary	Aye
Eick	Aye
Mydloski	Aye
Henry	Aye

Motion Passed. (7-0).

3. Approval of BCTV Filming Winter Sports Events

Rota commented that this item need not be discussed as it is part of the contract and automatically would be approved if the Board approves the contract. Under the advisement of Gojcai, this item should be approved separately. If the contract is signed this commitment would have a starting date of January 1, 2022.

Motion by Cleary, seconded by Kamoo and Eick to approve the filming of winter sports up to eight (8) sporting events at \$2,500 each and not to exceed \$20,000.

Roll Call Vote

Kamoo	Aye
Abraham	Aye
Cleary	Aye
Eick	Aye
Mydloski	Aye
Henry	Aye
Gugni	Aye

Motion Passed. (7-0).

EXECUTIVE DIRECTOR’S REPORT

White referred to her December 9, 2021 monthly report to the Board Members. Four (4) complaints were received last month, two (2) of which were equipment related: a Bingham Farms resident had problems with his email service which were resolved once he was disconnected from Spectrum Network and a Birmingham resident had DVD issues which Comcast resolved. The other two (2) problems dealt with low hanging wires in Beverly Hills. Neither resident knew which provider owned them, therefore, all three (3) providers were contacted. Both complaints are pending.

FINANCIAL

White stated that the November 30, 2021 fund balances for MBS, Michigan United Credit Union and Beverly Hills accounts were emailed to all the Board members, as well as the BACB financial reports. The balance at Beverly Hills is getting high and will necessitate a transfer of funds to the Credit Union which she will do.

CHECK DISBURSEMENT

White wrote four (4) checks since the last meeting. The larger ones were to the Charter Township of Bloomfield for the Quarterly Contract Payment and for BCTV’s filming of September sporting events.

ADDITIONAL NOTES

Comcast has notified the Cable Board that as of January 2, 2022 the prices for certain services and fees will increase which she detailed and noted that all subscribers will be notified. Abraham reminded those customers who have gone paperless to check their statements online which will show the increase. Comcast also related that as of December 31, 2021, NBC Sports Network (NBCSN) will cease operation.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present and no new information received.

b. AT&T/Uverse/Direct TV

There was no representative present and no new information received.

c. WOW

There was no representative present and no new information received.

BAPA/BAMA REPORT

Rota referred to his memo to BACB, Report November 18, 2021 through December 15, 2021, dated November 8, 2021. In his report he noted the list of all completed **BAMA** regularly scheduled municipal meetings.

For the **BAPA** Programs, 22 programs by producers and organizations were taped, all of which he listed.

PRODUCER AND VOLUNTEER WORKSHOP

Rota reminded everyone that anyone interested in producing or volunteering behind the scenes should call the office to schedule a one-on-one appointment, 248-433-7790.

Rota wished everyone Happy Holidays and Happy New Year.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

Henry thanked Gojcai for all his hard work on the new contract with BCTV.

Mydloski welcomed the new Cable Board Chairman.

There being no further business, the meeting was adjourned at 8:45 AM.



Advanced Lighting & Sound

Phone: 248-817-2092
 Fax: 248-817-2093
 1026 Maplelawn Drive
 Troy, MI 48084

Quote

No.: **16727-A**
 Date: 12/13/2021

Prepared for:
 Cathy White
 Birmingham Area Cable Board
 P.O Box 165
 Birmingham, MI 48012 USA

Prepared by: Shawn Watts
 Account No.: 410
 Phone: (248) 336-9445

Qty	Manuf	Item ID	Description	Sell	Total
1	Tight	CBL-REFLECT-BND-R	Annual Cloud-based reflection service operating forboth Cablecast Live and VOD servers	\$1,466.67	\$1,466.67
2	Tight	CBL-CABLECAST-REN	Ongoing subscription fee to maintain ONE branded Cablecast OTT channel. Also requires a Cablecast Reflect subscription Formerly Screenweave	\$166.66	\$333.32

Your Price:
Total:

\$1,799.99
\$1799.99

Prices are firm until 1/20/2022 Terms: COD

Prepared by: Shawn Watts, shawnw@go-als.com

Date: 11/30/2021

Accepted by: _____

Date: _____

Disclaimer

All prices quoted are valid for 30 business days. Please fax signed quote to 248-817-2093 or email to sales@go-als.com so that your order can be placed. Thank you for your business.

BIRMINGHAM AREA CABLE BOARD
RESOLUTION CONCERNING MEETINGS

At a meeting at the Birmingham Area Cable Board, held on January 19, 2022 at 18500 West
Thirteen Mile Road, Beverly Hills, MI

Moved by: _____ Seconded by: _____

WHEREAS, the Bylaws of the Birmingham Area Cable Board provide that regular and special meetings shall comply with the requirements PA2 67 of 1976 as amended ("Open Meetings Act").

WHEREAS, the Bylaws of the Birmingham Area Cable Board provide that "regular meetings shall be held monthly or at such regular periodic intervals as may be established by the Birmingham Area Cable Board from time to time by formal resolution."

WHEREAS, the Birmingham Area Cable Board determines that monthly meetings are not required and that meetings shall be held every other month commencing in January 2022, March 2022, May 2022, and so on and so forth; as the Birmingham Area Cable Board further determines.

NOW, THEREFORE, BE IT RESOLVED THAT THE BIRMINGHAM AREA CABLE BOARD RESOLVES THAT INSTEAD OF MONTHLY MEETINGS, THE BIRMINGHAM AREA CABLE BOARD DESIRES MEETINGS TO BE HELD EVERY OTHER MONTH, COMMENCING ON JANUARY 2022, OR AS THE BIRMINGHAM AREA CABLE BOARD FURTHER DECIDES.

Passed, adopted and approved this _____ day of _____, 2022.

AYES: _____

NAYS: _____

PRESENT: _____

ABSENT: _____

CERTIFICATION

I, Cathy White, being the duly appointed and qualified as the Executive Director of the Birmingham Area Cable Board, do hereby certify and declare that the foregoing is a true and correct copy of Resolution, the original of which is on file in my office, adopted by the Birmingham Area Cable Board at a regular meeting held on January 19, 2022.

Cathy White, Executive Director

MEMORANDUM

DATE: February 8, 2022

TO: Board Members

FROM: Cathy White

Re: Monthly Report

CUSTOMER COMPLAINTS

Complaint No. 2022-01, which was pending on the date of my last report, has been resolved. This complaint involved some low-hanging wires on the property of a Beverly Hills resident. He requested help identifying which provider owns the wires and getting them raised to their proper height or removed. The Comcast escalation team arranged for a crew to raise the wires and this complaint is now closed.

We have received no additional complaints this month.

FINANCIAL

The account balance for the MBS, Michigan United Credit Union and Beverly Hills accounts as of January 31, 2022 will be e-mailed to all Board members, as well as BACB financial reports for the month of January, 2022.

CHECK DISBURSEMENT

One check has been written since the date of our last meeting as follows:

1. Michigan United Credit Union (Visa- Phone, Conferences & Office Supplies): \$227.41

ADDITIONAL NOTES:

1. I have prepared a new Board Member Roster based on the changes in membership and a copy is attached for your records.

**BIRMINGHAM AREA CABLE BOARD MEMBERS
JUNE, 2021**

CITY OF BIRMINGHAM 48009

ROBERT WHITTINGTON
512 E. Southlawn
(248) 593-8641
rwhittington@directgolfsales.com
3/30/23 (01/24/22))

JAMES CLEARY
2001 Fairway Drive
(248) 840-8416
clearyjp@gmail.com
03/30/22 (12/21/20)

DAVID EICK, VICE CHAIR
559 Greenwood St.
(248) 231-8067
eickhouse@comcast.net
3/30/24 (12/14/15)

DONOVAN SHAND
1645 Buckingham Ave
(248) 330-0747
dgshand@gmail.com
3/30/23 (12-04-17)

MICHAEL FENBERG, TREASURER
908 Chesterfield
(248) 310-7373
michael.fenberg@bakertilly.com
3/30/23 (3/13/17)

GEORGE ABRAHAM,
CABLE ACTION COMM. CHAIR
898 Arlington
(248) 642-1257
georgeabrahamjr@outlook.com
3/30/24 (5/14/18)

VILLAGE OF BEVERLY HILLS 48025

KATHLEEN TOOTELL
17124 Kirkshire Ave
(248) 376-6558
Kathleentootell@gmail.com
01/23 (01/21)

RAY KAMOO, SECRETARY
30125 Marimoor
(248) 203-6154
rkamoo@comcast.net
6/30/24 (4/20/21)

GILBERT GUGNI,
CHAIRMAN & PERSONNEL COMM CHAIR
30531 Lincolnshire E.
(248) 892-7842
ggugni50@gmail.com
6/30/22 (8/2/16)

SHANE HENRY
31145 Stafford
shanephenry@gmail.com
(586)354-5931
6/30/22 (2/4/20)

VILLAGE OF BINGHAM FARMS

VACANT

VILLAGE OF FRANKLIN

HEATHER MYDLOSKI, PEG CHAIRMAN

30585 Birchway Drive 48025

(313) 727-5053

heather.mydloski@experienselect.com

11/22 (8/1/19)

BIRMINGHAM SCHOOLS

DR. JOSEPH L. HOFFMAN

Assistant Superintendent for Teaching and Learning

Birmingham Public Schools

31301 Evergreen Road

Beverly Hills, MI 48025

(248) 203-3011

jhoffman@birmingham.k12.mi.us

CABLE ATTORNEY

PETER GOJCAJ

3001 W. Big Beaver Rd., Suite 200

Troy, MI 48084

(248) 645-9400

pgojcaj@beierhowlett.com

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DWIGHT LEVENS

Executive Director of Technology

Technology Services

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Bloomfield, MI 48301

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OTHER CONTACTS

EXECUTIVE DIRECTOR

CATHY WHITE

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Birmingham, MI 48012

BACB_(248) 336-9445

Cell (734) 347-1527

execdir@birminghamareacableboard.org

PEG ACCESS

GREG BLACK, BCTV

4200 Telegraph

Bloomfield Hills, MI 48303

(248) 433-7791

gblack@bloomfieldtp.org

CITY OF BIRMINGHAM

ALEXANDRIA BINGHAM-City Clerk
151 Martin Street 48009
(248) 530-1802
abingham@bhamgov.org

VILLAGE OF BEVERLY HILLS

KRISTIN RUTKOWSKI –Clerk/Asst Village Manager
18500 W. Thirteen Mile Rd 48025
(248) 646-6404
Krutkowski@villagebeverlyhills.com

COMCAST CABLE COMMUNICATIONS

KYLE V. MAZUREK
Manager, External Affairs
41112 Concept Drive
Comcast, Heartland Region
Plymouth, MI 48170
(734) 254-1557
Kyle_Mazurek@cabl.comcast.com

AT&T

ROBERT JONES
External Affairs
444 Michigan Avenue, 17th Floor
Detroit, MI 48226
(313) 929-0727
rj1961@att.com

VILLAGE OF BINGHAM FARMS

KEN MARTEN –Admin & Clerk
24255 Thirteen Mile #190 48025
(248) 644-0044
kmarten@binghamfarms.org

VILLAGE OF FRANKLIN 48025

HEATHER MYDLOSKI – Clerk
32325 Franklin Rd
(248) 626-9666
clerk@franklin.mi.us

WIDE OPEN WEST

JON HURST
Executive Customer Advocate
32650 North Avis
Madison Heights, MI 48071
(248) 259-9248
jon.hurst@wowinc.com



Bloomfield Community Television

Memorandum

Bloomfield Township

To: BACB

From: Steve Rota

Subject: Report December 15, 2021 through February 16, 2022

Date: February 10, 2022

Cc: Greg Black; Cathy White; Gil Gugni, Heather Mydloski

BAMA Programs

During this time period we've completed all regularly scheduled municipal meetings, which include: the BACB meeting, Baldwin Public Library Board and Trust meeting, The Village of Bingham Farms meeting, The Village of Beverly Hills Council meeting, The Village of Franklin Zoning, Council, Planning and Historic meetings, The City of Birmingham's, Commission, Planning Board, Parks and Rec Board, Zoning Board of Appeals, Historic Board and Design Review Board, Advisory and Multi Modal Meetings.

BAPA Programs

From BACB area individual producers and organizations, we've taped 17 programs.

- ❖ Managing the Problems of Daily Living hosted by Linda Circus.
- ❖ Three Eye on Oakland hosted by Chuck Moss.
- ❖ Four *Patriot Lessons* hosted by Judge Michael Warren.
- ❖ Six *Gracefully Greying* hosted by Henry Gorenbein.
- ❖ Seven Michigan Entrepreneur hosted by Tara Kachaturoff.
- ❖ BACB Sports Wrestling.
- ❖ BACB Sports Boys Basketball.
- ❖ BACB Sports Boys Hockey.
- ❖ BACB Sports Boys Swim and Dive.
- ❖ Birmingham Concert Band.
- ❖ Birmingham Bloomfield Chamber Economic Forecast Lecture.

PRODUCER WORKSHOP

We are offering a one on one session for those who are interested in producing their own show and to those who want experience behind the scenes. Please call 248-433-7790 and we can schedule a date and time with you.

EQUIPMENT UPDATE

A couple of months ago the board approved us to purchase new gear for on location programming (ENG). That gear has been purchased from B & H and there are a few items still on back order.

The BAPA and BAMA Wow encoders have been ordered through Advanced Lighting and Sound. Those are also on back order. ETA late February.

ANNUAL SERVER SUBSCRIPTION

Annual Cloud-based reflection service operating for both Cablecast Live and VOD servers and Ongoing subscription fee to maintain ONE branded Cablecast OTT channel. Also requires a Cablecast Reflect subscription. Quote is in the packet.